## How to Access 2025 Annual Ethics Training using mycourses.siu.edu

Before accessing the training, make sure that you are using the latest version of **Google Chrome** by clicking the : at the top right of the browser. Next, click **Help**, then click **About Google Chrome**. Select update option if "Chrome is up to date" is not displayed. To allow 3<sup>rd</sup> party cookies, click the 3 vertical dots in upper right corner, click **Settings**, click **Privacy and security**, click **Third-party cookies**, then click **Allow third-party cookies**. Do not use Private or Incognito browsing window to access the training.

- 1. Using Google Chrome browser, go to <a href="https://mycourses.siu.edu/d2l/login">https://mycourses.siu.edu/d2l/login</a>
- 2. Click SIU Account Login.
- Enter your SIU email address and password.
- 4. \*If you have trouble logging in, contact <u>Salukitech@siu.edu</u> or 618/453-5155 to reset your SIU Dawgtag and/or password.
- 5. Scroll down, on the right side of the D2L Brightspace Homepage you will see: My Courses box.
- 6. Click the < or > arrows until you reach Training tab, then click on Training.
- 7. Click on Southern Illinois University Carbondale's **2025 Annual Ethics Training and Harassment and Discrimination Prevention Training**. In the **Announcement** box, read **Welcome to the SIU Annual Ethics Training** announcement.
- 8. In the **Welcome** folder found in the **Content Browser** box, read **Starting 2025 Annual Ethics Training** and **Printing 2025 Ethics Certificate**.
- 9. Go to and click **Ethics Training** folder located below the **Welcome** folder. Select **2025 Annual Ethics Training**, and then **2025\_Annual\_Ethics\_Act\_Trainings\_20250905**. Select the Fullscreen icon above the first page of the course content to view the entire page.
- 10. Read the **How to Use This Course** page. Then, click the **> button** to begin the training.
- 11. Need help once in the D2L training? Contact Lori Foster at 618/453-6691 or LER@siu.edu or Michelle Taylor at 618/536-3461 or ethics1@siu.edu.

