

September 18, 2018

Dear University Employee:

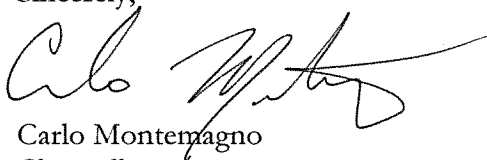
As state employees, we have a duty to conduct ourselves in a manner that will maintain and strengthen the public's trust and confidence in the integrity of Southern Illinois University. Furthermore, we are obligated to follow state law, which includes the State Officials and Employees Ethics Act. Annual ethics training is a state law requirement and a condition of your employment. This year's training should assist you in making ethical decisions that can further the University's interests. The training program's content has been updated and is intended to familiarize you with the laws and rules that apply to functions you perform on behalf of the University and the State of Illinois.

The online training program takes approximately 45 minutes to one hour to complete. You may complete the ethics training during your regular work hours or as directed by your supervisor. I encourage you to complete the training as soon as possible. **The university deadline to complete the online training is October 31<sup>st</sup>.**

If you do not have access to a computer or if you need other assistance in completing the online training, please contact either your supervisor or Tracy Bennett, Ethics Training Administrator, at 618-453-2474.

Thank you for your continued dedication to Southern Illinois University.

Sincerely,



Carlo Montemagno  
Chancellor