How to Print Award for 2024 Annual Ethics Training

1. Upon completion of the 2024 Annual Ethics Training and Harassment and Discrimination Prevention Training, please wait at least 15 minutes, then click the **Awards** icon located above the training title on the course homepage.

2. Go to **Awards**

3. **Click on My Awards**

4. Click on the **Ethics Act Training Program heading** or certificate icon

5. Click **Generate Certificate**

6. Print or Save as PDF