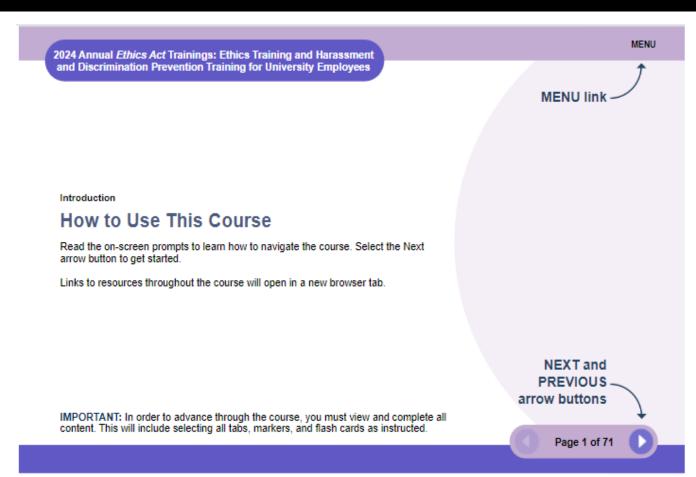
How to Complete 2024 Annual Online Ethics Training

- After carefully reading the navigation instructions on page 1, click the > button to go to the next slide and begin the training.
- Throughout the training, there are interactive slides to review before you may click the > button to go to the next slide; click the < button to return to the previous slide.
- On the Certification page, select the checkbox to enter a check mark ✓, then click the > button in the bottom right-hand corner to finalize training completion. You will then see a "Course Complete" slide.
- Be prepared. The training takes approximately 30-60 minutes to complete. Failure to demonstrate sufficient amount of time on or skipping slides could result in Certification page access not being available or course completion not allowed.
- Upon completion, please allow at least 15 minutes to receive your Award certificate.





The Annual Ethics Act Training meets accessibility standards and is compatible with screen reading technology. Should you need the training in an alternate format, please contact the ADA Office to request an accommodation at 618-453-5738.